

SOUTHERN LEHIGH SCHOOL DISTRICT
BOARD OF SCHOOL DIRECTORS
High School Board Room
July 13, 2009
7:30 p.m.
Agenda



I. OPENING PROCEDURES

- A. *Call to Order*
- B. *Recording of attendance by the Secretary*
- C. *Pledge of Allegiance*

II. APPROVAL OF MINUTES OF JUNE 22, 2009.

III. VISITORS

Business by visitor(s) will be presented for Board consideration as to agenda placement.

IV. APPROVAL OF CONSENT AGENDA

Consent agenda items are marked with an asterisk throughout the regular agenda and summarized on a separate sheet.

V. CURRICULUM/STUDENTS AND STAFF ACTIVITIES

A. *Student/Staff Activities*

High School.....Mr. John Zuk
Middle School.....Mr. Nathan Davidson
Intermediate School.....Mrs. Mary Farris
Elementary Schools.....Mr. Samuel Hafner

B. *2009-2010 Legal Services Consultation Agreement*

The Administration recommends approval of the enclosed Legal Services Consultation Agreement with Sweet, Stevens, Katz and Williams to provide special education services and training for the 2009-2010 school year. (V, B)

C. *Adoption of CLIU #21 Policies, Procedures and Use of Funds*

The Administration recommends adoption of the CLIU #21 policies and procedures under the federal requirements of 34 CFR PART 300. The IU-adopted policies and procedures are implemented to fulfill the requirements of 22 PA Code Chapter 14 and the regulatory requirements under the Individuals with Disabilities Education Act-Part B. (V, C)

D. *Textbook Approval*

The Administration recommends approval of the new Teen Health Course 1 textbook. The textbook will be on display in the Administration Building for two weeks. Final adoption will be at the August 10, 2009 Board meeting. (V, D)

VI. BUSINESS AND FINANCE

A. *Accounts Payable*

*The Administration recommends approval of the bills to be paid as of July 13, 2009 (VI, A)

B. *Treasurer's Report and Investment Report*

*The Administration recommends approval of the Treasurer's Report and Investment Report (VI, B)

C. *PlanCon Part H*

The Administration recommends approval of PlanCon Part K01, Project Refinancing Board Transmittal, for General Obligation Bonds, Series of 2009. GOB Series of 2009 refunded GOB Series A of 2003 and GOB Series AA of 2004. PA Department of Education will issue a reimbursement rate once the enclosed transmittal is received. (VI, C)

D. *Investment of Funds*

The Administration recommends approval of the Investment of Funds as attached. (VI, D)

E. *2009-2010 Art and Science Supplies Bid*

The Administration recommends approval to award the following bids for the 2009-2010 school year: (VI, E)

High School Art Supplies

High School Science Supplies

F. *2009-2010 Weidenhammer Systems Corporation Agreement*

The Administration recommends approval of the enclosed agreement with Weidenhammer Systems Corporation (WSC) for the 2009-2010 year for the current payroll, budgetary accounting and bidding software. (VI, F)

G. *Weidenhammer Systems Corporation Contracts*

The Administration recommends approval of the enclosed contracts with Weidenhammer Systems Corporation (WSC) which will enable the District to utilize WSC's Alio suite of financial applications for the Business Office and the Human Resources Office, *pending final approval by the Solicitor*. The contracts and an estimate of annual costs to utilize this software are enclosed. (VI, G)

H. *Property Tax Refunds*

The Administration recommends approval of property tax refunds to Joseph J. and Kimberly A. Rizzuto, 5021 Blue Church Road, Coopersburg, PA 18036, Parcel ID#22 641470745564 1, due to correction of assessment records, for the following years: (VI, H)

2008-2009 \$454.99

2007-2008 \$442.53

2006-2007 \$426.94

I. *Act 32 of 2009 Discussion*

The Administration will begin a discussion on Act 32 of 2008, which mandates the consolidation of Earned Income Tax (EIT) on a countywide basis via a Tax Collection Committee (TCC), and how it will impact the District. It is anticipated that the Administration will recommend a delegate and alternate delegate to the TCC at the August 10, 2009 Board meeting. (VI, I)

VII. SUPPORT SERVICES

A. *Mandate Waiver Application for Purchase of Electricity*

The Administration recommends approval of the enclosed resolution authorizing submission of the Mandate Waiver Application, dated July 13, 2009 for the purchase of electricity during the remaining portion of 2009 and during the 2010 calendar year, with the provision for annual extensions. A copy of the Mandate Waiver Application, including the Client Services Agreement to be entered into with Provident Energy Consulting LLC, 107 Chesley Drive, Suite 2, Media, PA 19063, if the waiver is approved, is enclosed for the Board's information. (VII, A)

B. *HVAC and Electric Bids for Liberty Bell Elementary School*

The Administration recommends award of the HVAC and Electric bids for the "HVAC Alterations Liberty Bell Elementary School". Bids will be provided and recommendations made during discussion of this agenda item.

C. *Liberty Bell Roof Project, Change Order 1*

The Administration recommends approval of Change Order 1 to Alan Kunsman Roofing & Siding, Inc. The change represents an "add" in the amount of \$12,660.00 for removal of existing fascia transite panels (\$4,200.00) and installation of new replacement aluminum fascia with starter cleat (\$8,460.00) on the Liberty Bell Roof Project. (VII, C)

VIII. PERSONNEL

A. *Certificated Staff*

1. *Transfer*

*The Administration recommends approval of the following transfers with no change of 2009-2010 salaries:

Russell Tucker, 5th Grade Teacher, Hopewell Elementary School, to Design 21 (21st Century Skills) Teacher, Intermediate School

Tara Walter, 2nd Grade Teacher, Hopewell Elementary School, to Design 21 (21st Century Skills) Teacher, Middle School

Kate Anderson, Reading Teacher, Middle School, to Academic and Assessment Strategies Teacher, Middle School

2. *Resignation*

*The Administration recommends accepting the resignation of the following staff:

Megan Marquette, Science Teacher, Southern Lehigh High School, effective August 1, 2009.

3. *2009-2010 Mentor*

*The Administration recommends approval of the following mentors at a stipend of \$700.00 for the 2009-2010 school year:

Karen Fairclough as a mentor for *Nancy Becker*.

4. *Substitute Teacher*

*The Administration recommends approval of the following substitute teacher for the 2009-2010 school year: (VIII, A-4)

Maryann Impink Elementary, English 7-12, Reading Specialist

5. *Appointment*

The Administration recommends approval of the following staff for the 2009-2010 school year (*pending receipt of required documentation*): (VIII, A-5)

Ronnette Mays, Math Teacher, Middle School, at Bachelor's, Step 13, an annual salary of \$43,042. Mrs. Mays will fill the position created with the retirement of *Doris Brunner*.

6. *Status Change*

The Administration recommends changing the hours from .75 FTE to Full-time status for the following teachers:

Tina Lebrecht, Music Teacher, Intermediate School and Middle School at a salary of \$60,313.

Vanessa Csaszar, Art Teacher, Lower Milford and Hopewell Elementary Schools, at a salary of \$79,281.

Gretchen Hoff, Health and Physical Education, Lower Milford and Liberty Bell Elementary Schools, at a salary of \$58,685.

Heidi Schiavone, Library Science Teacher, Intermediate School at a salary of \$79,281.

7. *Increment Request*

*The Administration recommends approval of a salary step adjustment for the following staff, effective September 1, 2009:

Benjamin Becker, Music Teacher, Hopewell Elementary, Bachelor's +15 to Master's

Melanie DeSanctis, 4th Grade Teacher, Hopewell Elementary, Bachelor's +30 to Master's

Michelle Klinedinst, Business Teacher, High School, Bachelor's to Master's Equivalency

Maria Ramunni, 5th Grade Teacher, Hopewell Elementary, Master's +15 to Master's +45

Nicole Solley, 5th Grade Teacher, Lower Milford Elementary, Bachelor's +15 to Master's

Matthew Miller, Emotional Support Teacher, High School, Bachelor's to Bachelor's +15

B. *Noncertificated Staff*1. *Unpaid Leave*

*The Administration recommends approval of the unpaid leave for Karen Blum, Instructional Assistant, Liberty Bell Elementary School, for the 2009-2010 school year.

2. *Resignation*

*The Administration recommends accepting the resignation of the following staff: (VIII, B-1)

Laura Nelson, 7 hour-Instructional Assistant, Lower Milford Elementary School, effective June 18, 2009.

Wendy Kemp, Cafeteria and Recess Monitor, Lower Milford Elementary School, effective June 9, 2009.

3. *Promotions*

*The Administration recommends approval of the promotion of the following staff: (VIII, B-3)

Lori Michael, Part-time Cafeteria Employee, High School, to Kitchen Manager, Intermediate School, at an hourly rate of \$15.42 with an effective date in August to be determined.

Ruth Berghold, Assistant Kitchen Manager, Middle School, to Kitchen Manager, Liberty Bell Elementary School, at an hourly rate of \$15.42 with an effective date in August to be determined.

4. *Student Support Secretary Hourly Rate*

The Administration recommends establishing the 2009-2010 hourly rate at \$17.05 for Tina Lentz, Student Support Secretary.

C. *Extra-Compensatory Positions*

1. *Correction*

*The Administration recommends correcting the name of the 2009-2010 Assistant Swimming Coach from *Michael Goldsmith* to Matthew Goldsmith. (*This appointment appeared on the June 22, 2009 Board Agenda*)

2. *Resignation*

*The Administration recommends accepting the resignation of the following coach for the 2009-2010 school year:

Megan Marquette Assistant HS Girls' Basketball

3. *2009-2010 Coaching Appointments*

*The Administration recommends approval of the following coaches for the 2009-2010 school year: (VIII, C-3)

Paulette Elstner Head MS Volleyball \$1,622

Karen Fairclough Assistant Field Hockey \$3,630

Kyle Mirth Assistant MS Football \$2,831.50

(This position will be shared with Stanley Sroka and another coach to be named as a 50/25/25 split.)

Andraea Drabenstott Head Girls' Tennis \$4,502

Colleen Haig Head HS Cheerleading \$3,692

Joseph Glassic MS Head Football \$5,663

Colleen Haig HS Competition Cheerleading \$2,000**

Anne Cooper HS Competition Cheerleading \$1,468**

**Shared position

4. *Stipend Changes*

*The Administration recommends stipend changes for the following coaches: (VIII, C-4)

<u>Kenneth Wied</u>	Assistant Football	\$4,530.40
<u>Matthew Daley</u>	Assistant Football	\$2,265.20
<u>Carl Fanger</u>	Assistant Football	\$4,530.40

5. *2009-2010 Substitute Fitness Center Monitors*

*The Administration recommends approval of the following Substitute Fitness Center Monitors for the 2009-2010 school year at an hourly rate of \$14.03: (VIII, C-5)

- Donald Harakal
- Wayne Langsdorf
- Lynn Kovecses
- Allison McPeek

D. *2009-2010 Volunteers*

1. *Appointment*

*The Administration recommends approval of the appointment of the following volunteer coaches for the 2009-2010 school year: (VIII, D-1)

<u>Jamie Elstner</u>	MS Volleyball
<u>Robert Edmond</u>	Football
<u>Kara Kernick</u>	HS Cheerleading

IX. REPORTS

- A. **Committee Reports**
- B. **Superintendent's Report..... Mr. Liberati**
- C. **Facilities Report..... Mr. Liberati**

X. OLD BUSINESS

XI. NEW BUSINESS

A. Radiological Emergency Response Plan Agreement

The Administration recommends the approval of the annual renewal of the agreement between the Southern Lehigh School District and Pottsgrove School District for the purpose of the Radiological Emergency Response Plan for incidents at the Limerick Generating Station. (XI, A)

B. Tuition Reimbursement

The Administration recommends the amount of \$10,000 be allocated for use during the 2009-2010 school year for tuition reimbursement that will not result in graduate increment.

XII. COMMUNICATIONS

Letters to the Board are included in the Board materials as they are received in the district.

XIII. FOR INFORMATION ONLY

A. Conference Request

The requests for professional conferences are listed in the Board materials by name, conference, location, dates of absence, and cost. (XIII, A)

XIV. VISITORS' COMMENTS

XV. EXECUTIVE SESSION

XVI. OPEN SESSION

XVII. ADJOURNMENT